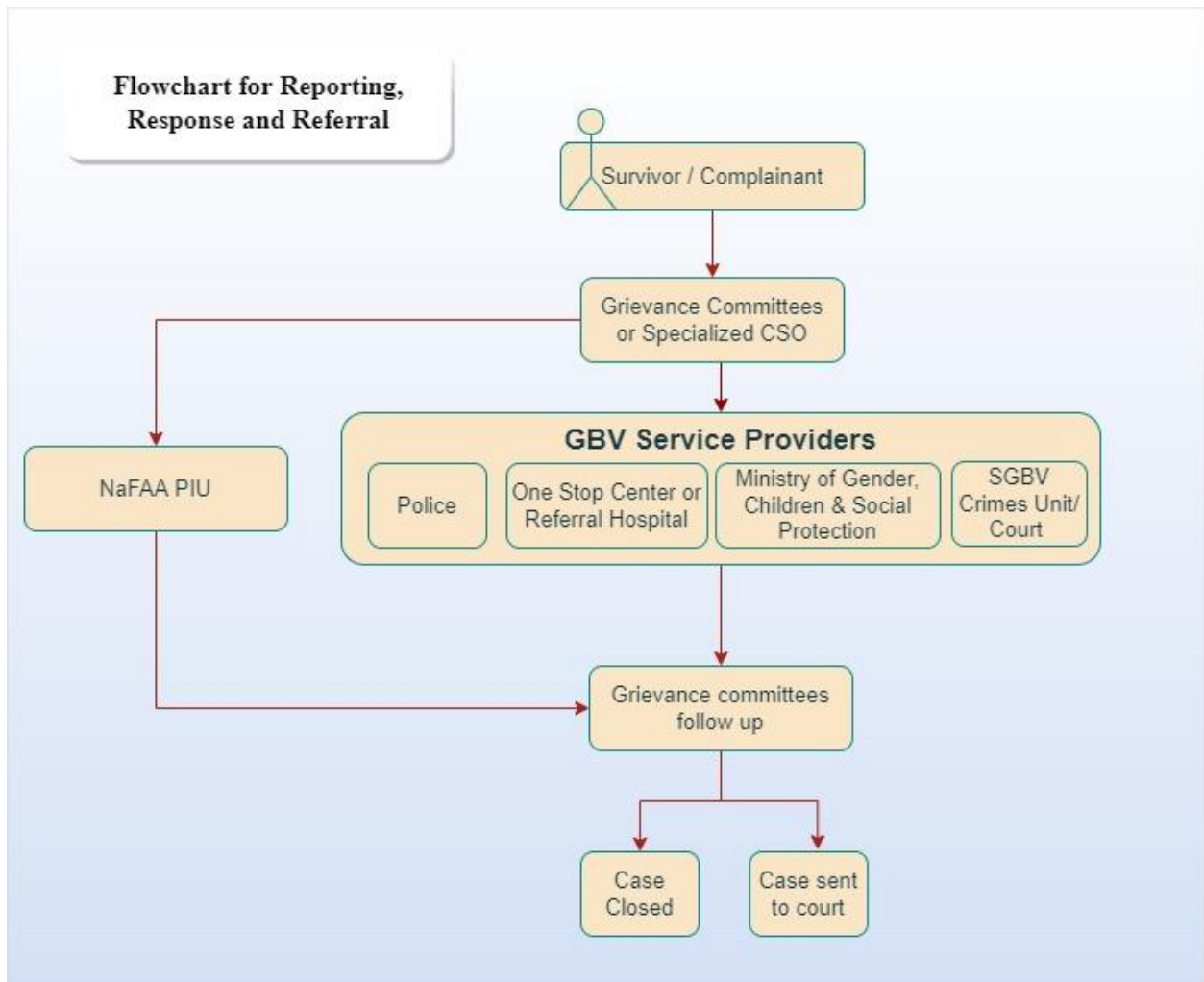


## Annexes

Annex 1: Flowchart for Reporting, Response and Referral



## Annex 2: County GBV Referral Pathway and List of services providers identified during community consultation

The following pathways represent approved county-specific referral pathways from the Ministry of Gender, Children, and Social Protection. The pathway for each of the LSMFP intervention counties is included (Montserrado, Margibi, Maryland, Grand Kru, Bomi, Sinoe, and Grand Bassa Counties). In the text box next to each pathway, provides updated information on the availability of public SGBV services, specifically Safe Homes and One Stop Centers.

It's important to note that One Stop Centers (OSCs) are not available at all health facilities. In counties where OSCs are unavailable, the service is integrated into regular healthcare services. Additionally, One Stop Centers are provided at no cost, but if a referral to another service is required, a fee may be needed.

**Sexual and Gender Based Violence Referral Pathway**

This Poster shows you the places you can go for help when you are forced to do 'Man and Woman business'. These places are hospitals, One stop centers, Police, Counsellors, Safe Homes and Court.

**1 HOSPITAL**

If you are forced to do man and woman business you / guardian of the child, should go immediately to the hospital, or One stop center for check-up and free medicine. They will give you a medical report to take to the police. They should not charge you any money. For support, go to...

Duport Road Clinic ( One Stop Center)  
Redemption Hospital ( One Stop Center)  
JDI Hospital -Neezo ( One Stop Center)  
Hope for Women International ( One Stop Center)  
Star of the Sea- WestPoint( One Stop Center)

**2 POLICE**

Report the matter to the Police. They will write a report for the court. If you have not yet been to the hospital, they will send you there for a medical report. The police's job is to make sure you are safe, they might refer you to a safe home if needed. You should not pay any money for their service. For support go to....

WACPS Zone 1 WACPS Zone 2  
WACPS Zone 4 WACPS Zone 5  
WACPS Zone 8 WACPS Zone 7  
WACPS HQ

**3 PSYCHOSOCIAL COUNSELOR**

If you would like someone to talk to cool your heart down, you can go to a trained counsellor. This counsellor will listen to you, keep your story a secret and help you to get additional support. For support go to....

Duport Road Clinic ( One Stop Center) IRC  
Redemption Hospital ( One Stop Center) THINK  
JDI Hospital -Neezo ( One Stop Center) AFELL  
MoGCSF / GBV Division Women Aid  
SGBV Crimes Unit

**4 SAFE HOMES**

In case you are fearful of your safety in your own home or community, there are places you can go for a short time to stay away from the situation. These are called Safe Homes and you should not pay any money to stay there. Ask the Ministry of Gender, Children and Social Protection Social Workers or the Police on how to get to a safe home.

**5 COURT**

When you are forced to do man and woman business, you should take the matter to court because it is against your rights and against the law of Liberia. The court will not make you meet the person who forced you, but will allow you to share your story from another room or behind a curtain. You should not pay any money for your case to be heard. For support, go to:

Criminal Court E  
SGBV Crimes Unit  
Women in Peace Building Network (Court & Police Monitoring)  
AFELL

In case you cannot find help, you should ask your local Child Welfare Committee or Gender Observatory for assistance. They are volunteers who will know where to direct you to get help. They should not interfere with your case, but will listen to you and help you find help.

1. **Safe Home:** OSIWA operates a private safe home with geographic coverage in Montserrado and Margibi Counties, but the home is currently underfunded.
2. In addition to the three One Stop Centers listed in the referral pathway, 2 more available in Montserrado County. Hope for Women Hospital and Star of the Sea Medical Center . Note that Hope for Women is a private facility.



Margibi County

# Sexual and Gender Based Violence Referral Pathway

This Poster shows you the places you can go for help when you are forced to do 'Man and Woman business'. These places are hospitals, One stop centers, Police, Counsellors, Safe Homes and Court

## 1 HOSPITAL



If you are forced to do man and woman business you / guardian of the child, should go immediately to the hospital, or One stop center for check-up and free medicine. They will give you a medical report to take to the police. They should not charge you any money. For support, go to...

CH Rennie Hospital ( One Stop Center)

## 2 POLICE



Report the matter to the Police. They will write a report for the court. If you have not yet been to the hospital, they will send you there for a medical report. The police's job is to make sure you are safe, they might refer you to a safe home if needed. You should not pay any money for their service. For support go to....

WACPS- Kakata      WACPS- RIA  
WACPS - Unification Town      WACPS - Weala  
WACPS - Schiefflin      WACPS- Dolo Town

## 4 SAFE HOMES



In case you are fearful of your safety in your own home or community, there are places you can go for a short time to stay away from the situation. These are called Safe Homes and you should not pay any money to stay there. Ask the Ministry of Gender, Children and Social Protection Social Workers or the Police on how to get to a safe home.

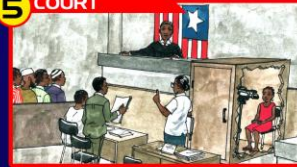
## 3 PSYCHOSOCIAL COUNSELOR



If you would like someone to talk to cool your heart down, you can go to a trained counsellor. This counsellor will listen to you, keep your story a secret and help you to get additional support. For support go to.....

MoGCSP  
CH Rennie Hospital  
Peer Vision Education Network -Liberia

## 5 COURT



When you are forced to do man and woman business, you should take the matter to court because it is against your rights and against the law of Liberia. The court will not make you meet the person who forced you, but will allow you to share your story from another room or behind a curtain. You should not pay any money for your case to be heard.

For support, go to:

MoGCSP  
County Attorney  
Women In Peace Building Network ( Court & Police Monitoring)

In case you cannot find help, you should ask your local Child Welfare Committee or Gender Observatory for assistance. They are volunteers who will know where to direct you to get help. They should not interfere with your case, but will listen to you and help you find help.



1. **Safe Home:** OSIWA operates a private safe home with geographic coverage in Montserrado and Margibi Counties, but the home is currently underfunded.
2. **One Stop Center:** Available

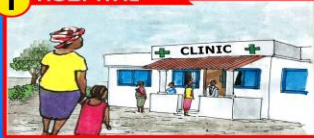


Maryland County

# Sexual and Gender Based Violence Referral Pathway

This Poster shows you the places you can go for help when you are forced to do "Man and Woman business". These places are hospitals, One stop centers, Police, Counsellors, Safe Homes and Court

## 1 HOSPITAL



If you are forced to do man and woman business you / guardian of the child, should go immediately to the hospital, or One stop center for check-up and free medicine. They will give you a medical report to take to the police. They should not charge you any money. For support, go to...

J.J. Dossan Memorial Hospital  
Pleebo Health Center

## 4 SAFE HOMES



In case you are fearful of your safety in your own home or community, there are places you can go for a short time to stay away from the situation. These are called Safe Homes and you should not pay any money to stay there. Ask the Ministry of Gender, Children and Social Protection Social Workers or the Police on how to get to a safe home.

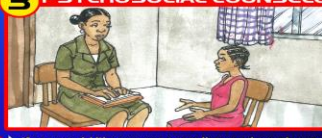
## 2 POLICE



Report the matter to the Police. They will write a report for the court. If you have not yet been to the hospital, they will send you there for a medical report. The police's job is to make sure you are safe, they might refer you to a safe home if needed. You should not pay any money for their service. For support go to....

WACPS Harper  
WACPS Pleebo  
WACPS Karluway City

## 3 PSYCHOSOCIAL COUNSELOR



If you would like someone to talk to cool your heart down, you can go to a trained counsellor. This counsellor will listen to you, keep your story a secret and help you to get additional support. For support go to....

MoGSCP  
DRC  
SEWODA  
J.J. Dossan Memorial Hospital  
Pleebo Health Center

## 5 COURT



When you are forced to do man and woman business, you should take the matter to court because it is against your rights and against the law of Liberia. The court will not make you meet the person who forced you, but will allow you to share your story from another room or behind a curtain. You should not pay any money for your case to be heard. For support, go to:

County Attorney  
JPC

In case you cannot find help, you should ask your local Child Welfare Committee or Gender Observatory for assistance. They are volunteers who will know where to direct you to get help. They should not interfere with your case, but will listen to you and help you find help.



1. **Safe Home**- No functional safe home
2. **Ministry of Gender Children and Social Protection** - During the field assessment period, the Gender Office in Maryland was closed, and attempts to reach the County Gender Coordinator by phone were unsuccessful.
3. **One Stop Center:** Available (Integrated)



Grand Kru County

# Sexual and Gender Based Violence Referral Pathway

This Poster shows you the places you can go for help when you are forced to do 'Man and Woman business'. These places are hospitals, One stop centers, Police, Counsellors, Safe Homes and Court

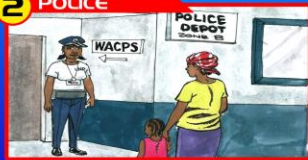
## 1 HOSPITAL



If you are forced to do man and woman business you / guardian of the child, should go immediately to the hospital, or One stop center for check-up and free medicine. They will give you a medical report to take to the police. They should not charge you any money. For support, go to...

Barclayville Health Center – Barclayville  
Rally Time Hospital – GrandCess

## 2 POLICE



Report the matter to the Police. They will write a report for the court. If you have not yet been to the hospital, they will send you there for a medical report. The police's job is to make sure you are safe, they might refer you to a safe home if needed. You should not pay any money for their service. For support go to....

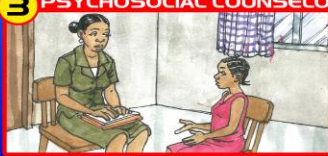
WACPS –Barclayville  
WACPS – Sasstown  
WACPS –Grandcess  
WACPS –Buah

## 4 SAFE HOMES



In case you are fearful of your safety in your own home or community, there are places you can go for a short time to stay away from the situation. These are called Safe Homes and you should not pay any money to stay there. Ask the Ministry of Gender, Children and Social Protection Social Workers or the Police on how to get to a safe home.

## 3 PSYCHOSOCIAL COUNSELOR



If you would like someone to talk to cool your heart down, you can go to a trained counsellor. This counsellor will listen to you, keep your story a secret and help you to get additional support. For support go to.....

MoGCS  
Barclayville Health Center  
Rally Time Hospital – GrandCess  
SEWODA  
Global Age Sustainable Program

## 5 COURT



When you are forced to do man and woman business, you should take the matter to court because it is against your rights and against the law of Liberia. The court will not make you meet the person who forced you, but will allow you to share your story from another room or behind a curtain. You should not pay any money for your case to be heard.

For support, go to:

County Attorney

In case you cannot find help, you should ask your local Child Welfare Committee or Gender Observatory for assistance. They are volunteers who will know where to direct you to get help. They should not interfere with your case, but will listen to you and help you find help.



1. **Safe Home- No Safe Home**
2. **NGO - No active NGO with specific focus on GBV prevention and case management**
3. **One Stop Center: Available (Integrated)**



Bomi County

# Sexual and Gender Based Violence Referral Pathway

This Poster shows you the places you can go for help when you are forced to do 'Man and Woman business'. These places are hospitals, One stop centers, Police, Counsellors, Safe Homes and Court

## 1 HOSPITAL



If you are forced to do man and woman business you / guardian of the child, should go immediately to the hospital, or One stop center for check-up and free medicine. They will give you a medical report to take to the police. They should not charge you any money. For support, go to...

Liberia Government Hospital

## 4 SAFE HOMES



In case you are fearful of your safety in your own home or community, there are places you can go for a short time to stay away from the situation. These are called Safe Homes and you should not pay any money to stay there. Ask the Ministry of Gender, Children and Social Protection Social Workers or the Police on how to get to a safe home.

## 2 POLICE



Report the matter to the Police. They will write a report for the court. If you have not yet been to the hospital, they will send you there for a medical report. The police's job is to make sure you are safe, they might refer you to a safe home if needed. You should not pay any money for their service. For support go to....

WACPS Segah  
WACPS Swemecca

## 3 PSYCHOSOCIAL COUNSELOR



If you would like someone to talk to cool your heart down, you can go to a trained counsellor. This counsellor will listen to you, keep your story a secret and help you to get additional support. For support go to.....

DCI  
Care for Humanity

Plan Liberia  
MoGCSP

## 5 COURT



When you are forced to do man and woman business you should take the matter to court because it is against your rights and against the law of Liberia. The court will not make you meet the person who forced you, but will allow you to share your story from another room or behind a curtain. You should not pay any money for your case to be heard. For support, go to:

County Attorney

In case you cannot find help, you should ask your local Child Welfare Committee or Gender Observatory for assistance. They are volunteers who will know where to direct you to get help. They should not interfere with your case, but will listen to you and help you find help.



1. **Safe Home** - No Safe Home, survivors are referred to nearby County - Grand Cape Mount to access Safe Home.
2. **One Stop Center:** Available (Integrated)

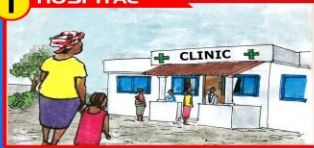


Sinoe County

# Sexual and Gender Based Violence Referral Pathway

This Poster shows you the places you can go for help when you are forced to do 'Man and Woman business'. These places are hospitals, One stop centers, Police, Counsellors, Safe Homes and Court

## 1 HOSPITAL



If you are forced to do man and woman business you / guardian of the child, should go immediately to the hospital, or One stop center for check-up and free medicine. They will give you a medical report to take to the police. They should not charge you any money. For support, go to...

F.J. Grant Hospital Greenville  
Medica Liberia

## 2 POLICE



Report the matter to the Police. They will write a report for the court. If you have not yet been to the hospital, they will send you there for a medical report. The police's job is to make sure you are safe, they might refer you to a safe home if needed. You should not pay any money for their service. For support go to....

WACPS Greenville

## 4 SAFE HOMES



In case you are fearful of your safety in your own home or community, there are places you can go for a short time to stay away from the situation. These are called Safe Homes and you should not pay any money to stay there. Ask the Ministry of Gender, Children and Social Protection Social Workers or the Police on how to get to a safe home.

## 3 PSYCHOSOCIAL COUNSELOR



If you would like someone to talk to cool your heart down, you can go to a trained counsellor. This counsellor will listen to you, keep your story a secret and help you to get additional support. For support go to....

MoGCSP  
Medica Liberia

F.J. Grant Hospital  
SEWODA

## 5 COURT



When you are forced to do man and woman business, you should take the matter to court because it is against your rights and against the law of Liberia. The court will not make you meet the person who forced you, but will allow you to share your story from another room or behind a curtain. You should not pay any money for your case to be heard.

For support, go to:  
County Attorney  
Medica Liberia

In case you cannot find help, you should ask your local Child Welfare Committee or Gender Observatory for assistance. They are volunteers who will know where to direct you to get help. They should not interfere with your case, but will listen to you and help you find help.



1. **Safe Home** - Safe Home Structure available but not functioning
2. **One Stop Center:** Available (Integrated )
- 3.



# Sexual and Gender Based Violence Referral Pathway

This Poster shows you the places you can go for help when you are forced to do 'Man and Woman business'. These places are hospitals, One stop centers, Police, Counsellors, Safe Homes and Court

## 1 HOSPITAL



If you are forced to do man and woman business you / guardian of the child, should go immediately to the hospital, or One stop center for check-up and free medicine. They will give you a medical report to take to the police. They should not charge you any money. For support, go to...

Government Hospital ( SGBV)  
Catholic Hospital ( Non SGBV)  
LAC Hospital

## 4 SAFE HOMES



In case you are fearful of your safety in your own home or community, there are places you can go for a short time to stay away from the situation. These are called Safe Homes and you should not pay any money to stay there. Ask the Ministry of Gender, Children and Social Protection Social Workers or the Police on how to get to a safe home.

## 2 POLICE



Report the matter to the Police. They will write a report for the court. If you have not yet been to the hospital, they will send you there for a medical report. The police's job is to make sure you are safe, they might refer you to a safe home if needed. You should not pay any money for their service. For support go to....

WACPS – Fairground  
WACPS Owensgrove / Compound #3

## 3 PSYCHOSOCIAL COUNSELOR



If you would like someone to talk to cool your heart down, you can go to a trained counsellor. This counsellor will listen to you, keep your story a secret and help you to get additional support. For support go to....

BAWODA/LAP/MoGCSP/ Prison Fellowship Liberia  
JPC/Women in Development

## 5 COURT



When you are forced to do man and woman business, you should take the matter to court because it is against your rights and against the law of Liberia. The court will not make you meet the person who forced you, but will allow you to share your story from another room or behind a curtain. You should not pay any money for your case to be heard.

For support, go to:

County Attorney

In case you cannot find help, you should ask your local Child Welfare Committee or Gender Observatory for assistance. They are volunteers who will know where to direct you to get help. They should not interfere with your case, but will listen to you and help you find help.



1. Safe Home - No functioning Safe Home
2. One Stop Center – Available



## Annex 3: Gender Based Violence- Sexual Exploitation and Abuse (SEA) & Sexual Harassment (SH) Incident Reporting Form



### Liberia Sustainable Management of Fisheries Project (LSMFP)

National Fisheries & Aquaculture Authority

P. O. Box 10-1384

United Nations Drive, Bushrod Island

1000 MONROVIA 10, LIBERIA

---



### Gender Based Violence- Sexual Exploitation and Abuse (SEA) & Sexual Harassment (SH) Incident Reporting Form<sup>1</sup>

**NOTE ON CONFIDENTIAL:** Please restrict access to this document and store it securely (e.g., using passwords for computers and keep file in locked cabinets at all times). Always use code names when referring to survivor and individuals associated with the survivor. Do not include survivor's name, date of birth, home address and other description of unique physical traits), and keep information on the identity and personal details of persons involved separate from incident and related reports.

1. How, when, and by whom the allegation was first received?
2. Description of the alleged incident, including dates, times, and locations
3. Description of alleged or suspected survivors (e.g., age, gender, specific needs, affiliation with the LSMFP project if any):
4. Description of alleged or suspected perpetrators (e.g., name, age, gender, nationality, organizational affiliation/position):
5. Actions taken in response to allegations to date and by whom (e.g., referral for assistance, preliminary investigations, notification of Project Implementation Unit )Documented by:

Name/Contact /Date/Position

<sup>1</sup> Adopted from 'Protection from Sexual Exploitation and Abuse (PSEA): A Practical Guide and Toolkit for UNICEF and Partners'

### Survivor Referral Consent Form

In order to refer survivor to the GBV service provider consent must be obtained. Discuss with the survivor or caregiver the purpose of the referral and address any inquiries they may have before obtaining their consent. In situations where the survivor or caregiver grants verbal consent and is unable to write, obtain their signature through a thumbprint.

<p>I, _____ (survivor code), understand that the purpose of the referral and of disclosing this information to _____ (name of receiving agency) is to ensure the safety and continuity of care among service providers seeking to serve the client. _____ (name/ position/entity of person referring), has clearly explained the procedure of the referral to me and has listed the exact information that is to be disclosed. By signing this form, I authorize this exchange of information.</p>
<p>Signature of survivor (caregiver for children or and any person unable to provide consent due to mental illness or other consultation ):</p>
<p>Date</p>

#### Details of Referral

Type of information to be disclosed:	
Medium of communication for delivery of referral	
Follow up date	
Name and Signature of recipient	
Date	

<p style="text-align: center;"><b><u>Guidance Note for Using the Incident Reporting form</u></b></p> <p>To protect the survivor's identity and ensure the confidentiality of their information throughout the reporting and referral process:</p> <ol style="list-style-type: none"> <li>1. The survivor's name and personal details, including birthdays, will be recorded on a separately</li> <li>2. A unique code will be created to identify the survivor on all forms and reports, ensuring confidentiality.</li> <li>3. The survivor's name and other personal details will be stored in separate cabinets from the incident report forms and other reports, enhancing privacy and safeguarding their identity.</li> </ol>
---